



Nevada Association for the  
Education of Young Children

## 25 YEARS OF STRENGTHENING THE SILVER STATE

April 25-27, 2019 | Las Vegas, NV

### Call for Proposals for the 2019 Annual Early Childhood Conference NOW ACCEPTING PROPOSALS THROUGH JANUARY 23, 2019!

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#### Eligibility Requirements to submit a proposal:

The Nevada Association for the Education of Young Children (NevAEYC) is accepting proposals from:

1. Current Nevada Registry approved trainers who have renewed their trainer approval status for the 2019 calendar year.
2. Individuals (including those out of state) interested in presenting or co-presenting at the NevAEYC conference (only) and will not deliver training in Nevada at any other time throughout the year.

To be eligible for this trainer category, you must meet the following criteria:

- Have earned an Associate's degree or higher;
- Cannot be subject to Nevada Child Care Licensing regulations; and,
- Submit proposal topics related to your degree or employment.
- **Please note:** Individuals interested in this trainer category should contact The Nevada Registry at (775) 327-0670 **as of January 7, 2019** to become established as a conference only presenter.

#### How to Submit a Proposal:

Upon meeting the above criteria, visit <https://ww2.nevadaregistry.org/UserPortal/RequestProposal.aspx> to request the conference proposal form. To assist you with preparing your proposal, a sample of the conference proposal form has been provided.

- Proposals will be accepted through **January 23, 2019**
  - Proposal acceptance notifications will be sent out, beginning **February 1, 2019**
  - Submit proposals that align to one of nine conference tracks (see proposal form for a description of each track).
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### DID YOU KNOW.....

**You can offer a session in a language other than English?** If you would like to offer a training session in another language, please indicate this in your proposal.

**There is a special fee for conference presenters?** Presenters interested in attending sessions or events associated with the conference will receive a discounted rate of \$75 per day. If you are only presenting, you do not need to pay a registration fee.

**You should incorporate how policy impacts your training topic?** Part of our focus at the conference is to demonstrate the importance of policies and how they relate to the early childhood education field. This could include state or federal regulations or policies at your organization. We are asking all presenters to include at least one slide or piece of information on how at least one policy relates to your content. NevAEYC is happy to help presenters with this information and is not needed when submitting your proposal.

#### QUESTIONS??

If you have any questions, please contact: [nevaeycconference@gmail.com](mailto:nevaeycconference@gmail.com).

Please indicate **NevAEYC 2019 Conference Proposal** in the subject line.

<https://nevaeyc.org/events/state-conference/>



**nevaeyc** Nevada Association for the  
Education of Young Children

# SAMPLE CONFERENCE PROPOSAL FORM FOR REFERENCE ONLY

Proposals for the 2019 NevAEYC Early Childhood Conference must be submitted online through your User Portal with The Nevada Registry. This PDF is being provided to help you prepare ahead of time by showing the information you will be required to provide when submitting your online proposal.

Please do not complete this form – use it as a guide only.

Thank you!

**Session Title:**

**Audience Experience Level:** (selected from a dropdown menu)

**Target Audience:** *Check all that apply. If more than one group is chosen, the learning objectives must reflect the way in which differences in age/development/setting will be presented in the training.*

- Administrators
- Center-Based
- Home-Based
- Parents/Relatives
- School-Age/Youth
- Trainers of Adult Education
- Other

**Age Groups:** *Content will focus on which age groups?*

- |                                   |  |
|-----------------------------------|--|
| <input type="checkbox"/> Neonatal | <input type="checkbox"/> 0 to 1                      |
| <input type="checkbox"/> 1 to 3   | <input type="checkbox"/> 3 to 5                      |
| <input type="checkbox"/> 5 to 8   | <input type="checkbox"/> Children with Special Needs |
| <input type="checkbox"/> NA       | <input type="checkbox"/> Other                       |

**Language of the Training:**  English  Spanish  Other

**Core Knowledge Area:** (selected from a dropdown menu)

**Description of the Session:** *In 50 words or less, provide an abstract of the session content. Your abstract should describe what participants are going to learn by attending. Abstracts should be clear, concise, grammatically correct, and marketable.*

### Training Plan

**List at least 3 learning objectives of this training.**

- Learning objectives should be written from the perspective of what the participant will be expected to do during the training.
- Learning objectives should be specific, measurable, attainable, realistic and time-bound (SMART).
- Learning objectives should be based on sound theories of child development.

- 1.)
- 2.)
- 3.)

**List/state the benefits to the target audience:**

50 max words.

**What training delivery methods will be used?** Delivery methods must support a variety of learning styles and be sensitive to the needs of adult learners.

- |  |                                       |   |
|--|---------------------------------------|---|
| <input type="checkbox"/> Brainstorming | <input type="checkbox"/> Case Studies | <input type="checkbox"/> Demonstration and Practice |
|--|---------------------------------------|---|

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Distance Ed          | <input type="checkbox"/> Games                   | <input type="checkbox"/> Handouts         |
| <input type="checkbox"/> Hands On/Interactive | <input type="checkbox"/> Large Group             | <input type="checkbox"/> Lecture          |
| <input type="checkbox"/> Materials Display    | <input type="checkbox"/> Observation of Children | <input type="checkbox"/> Panel Discussion |
| <input type="checkbox"/> Powerpoint           | <input type="checkbox"/> Role Play               | <input type="checkbox"/> Small Group      |
| <input type="checkbox"/> Test/Assessments     | <input type="checkbox"/> Visual Aids             | <input type="checkbox"/> Other            |

**Briefly describe how participants will be encouraged to integrate the information provided in this session into their practice:**

50 max words.

**Please explain how your presentation is applicable to this year's theme and/or explain why it is important for inclusion in the conference:**

50 max words.

**List complete reference and copyright information for the sources used to develop this training (if applicable).**

1.)

**Proposals are being sought for the categories listed below. Please select category/track that best fits your session as part of the submission process.**

- Infant Toddler Track** - *This track focuses on the responsive caregiving of infants and toddlers. Session topics could include quality care environments, family engagements and the physical, cognitive, language and social emotional development of young children.*
- Family Child Care** - *Presentations included in this track would be for meeting the dynamic needs of family child care owners, operators and professionals. Training sessions within this track should be intended to unify, promote, and/or strengthen the profession of family child care. Session topics can vary greatly for this population, but a few examples may be meeting the needs of children in family child care mixed age groups, advocacy for family child care, marketing family child care, business administration for family child care, family child care curriculum approaches, licensing and family child care, etc... We'd value your thoughtful proposal on any topic that a family child care professional may benefit from.*
- B3 Track** - *As defined by the national "Framework for Planning, Implementing, and*

*Evaluating P-3 Approaches" (Kaurez & Coffman, 2013), proposed sessions must specifically focus on the implementation and practice of aligning 0-5 programs with K-3rd grade programs. In the description of the presentation, presenters must identify which of the following categories from this P-3 framework their session will focus on: Cross-sector work, Administrator effectiveness, Teacher effectiveness, Instructional tools, learning environment, Data-driven improvement, Engaged families, and/or Continuity of Pathways. Within the description of how your presentation is applicable to this year's theme, presenters may also briefly describe their experience in this work at the national, state, and/or district/county levels as well as the target audience for your session (i.e. administrators, principals, teachers, K-3, PreK, etc.).*

- **Social Emotional Learning** -Presentations included in this track would focus on developing the skills in children that would foster secure attachment with adults, maintain healthy relationships, regulate one's behavior and emotions, and develop a healthy concept of personal identity.
- **Environment and Curriculum** - Presentations in this session should provide professionals with developmentally appropriate teaching and learning approaches as well as integrate age-appropriate guidelines, encouraging healthy nutrition, fostering the physical and emotional well-being of children, and content standards into curriculum planning. This includes information on observations and assessments.
- **Leadership, Management, and/or Administration** - Presentations in this track will help early childhood educators enhance their knowledge of ethical standards and other professional guidelines related to their practice, leadership development, policy issues in the field, fundamental management principles, theories, responsibilities, and use this knowledge to implement best business and early childhood practices.
- **Cultural Responsiveness** - Presentations in this session should focus on providing strategies and tools that are characteristic of healthy, respectful, supportive and appropriately challenging learning environments, that are developmentally meaningful, and inclusive of all children. This includes providing information on how to specifically work with children with special needs and strategies for dual language learners.
- **Division for Early Childhood (DEC) Track**- Presentations in this session should promote policies and advances evidence-based practices that support families and enhance the optimal development of young children (0-8) who have or are at risk for developmental delays and disabilities.
- **Approved Trainer Track**- Presentations in this track are designed to help trainers in our community enhance their training skills, and in particular, Nevada Registry-approved trainers obtain continuing education hours required for annual trainer requalification, Submissions could include topics such as adult learning principles, facilitation skills, teaching techniques, developing and implementing effective training, evaluating training and ways to engage learners.

**A/V Equipment: Check the following needs:** (Please Note: Bring your own laptop, if needed. Laptops will not be provided on-site. If your laptop or partable device only has HDMI plugs, and no VGA, be prepared to have a VGA adapter for projectors.)

- Screen (available in each room)
- Projector (available in each room)
- Speakers (available by request only)
- Flipchart (available by request only)
- Internet (WiFi access is free)

**Presentation Day: Check preferred day(s) and time(s).** *(Please Note: This is just a preference and is not guaranteed.)*

- Friday AM
- Friday PM
- Anytime Friday
- Saturday AM
- Saturday PM
- Anytime Saturday
- No Preference

**Please select a preferred presentation length. Please note that the majority of our sessions will be 1.5 hours. There will be a total of sixteen 1-hour time slots. You will be notified if your preference cannot be accommodated.**

- 1 hours
- 1.5 hours
- 2 hours

**List/describe your sequence of training** (order and estimated length of activities. For example; Introduction, Icebreaker, Learning Activities, Q&A, Evaluation, etc.). Total minutes should equal the number of contact hours being requested.

**Minutes**

- 1.)
- 2.)
- 3.)

**If my time preference is unavailable, I would be willing to do a longer or shorter session.**

- Yes
- No

**Do you have any specific needs the conference planners should consider (e.g. extra time to set up for your presentation)?**

50 max words.