



## The Nevada Department of Education and The Children's Cabinet Emergency Grant Guidelines



The Nevada Department of Education (NDE) in partnership with The Children's Cabinet, as a contracted agency to administer Child Care and Development Funds, has established procedures to track community requests for funding. The Children's Cabinet reserves the right to approve or deny funding based on directives received from the NDE and Division of Welfare and Supportive Services (DWSS), community need and overall established goals, and budgetary stipulations designated by the NDE. Completion of this application does not guarantee funding or the full requested amount. Receipt of federal funds is an agreement to follow all state and federal grant guidelines.

Applications will be prioritized based on the following:

- Number of children in care who are enrolled in the Child Care Subsidy Program
- Participation in the Nevada Silver State Stars Quality Rating and Improvement System (QRIS)
- Severity of Child Care Licensing violation

Incomplete applications will not be considered for funding. Submitted applications will be considered complete when all required documentation has been submitted.

- Application
- Copy of your current child care license
- Documentation from child care licensing indicating the health & safety violation or concern
- Two written estimates (including time and funds) it would take to fix the complaint or issue, and a description of the problem in detail

Awards will be made on a quarterly basis (July 1, Oct 1, Jan 1, and April 1) based on availability of funds. If funding is not available, applications will be held until funding is resumed.

After the violation or concern has been corrected, please submit a notice from Child Care Licensing that the issue has been satisfactorily addressed.

Please submit your application with supporting documentation to The Children's Cabinet.

- For all counties except Nye and Clark counties, please send to 1090 South Rock Boulevard, Reno, Nevada 89502  
Attention: Jencie Davies  
To send by e-mail: [jdavies@childrenscabinet.org](mailto:jdavies@childrenscabinet.org)
- For Nye and Clark counties, please send to 5905 South Decatur Boulevard, Ste.13, Las Vegas, Nevada 89118  
Attention: Danielle Holmes  
To send by e-mail: [dholmes@childrenscabinet.org](mailto:dholmes@childrenscabinet.org)

**Please make copies to keep for your records.**



## The Children's Cabinet Emergency Grant Application

Name of **Licensed** Child Care Facility:

Licensed Center

Licensed Family Child Care Home/Group Home

Name of Child Care Licensing Surveyor:

Contact Name:

Address:

City:

Zip Code:

Phone:

E-mail:

	Ages 0-11mo.	Ages 1-2	Ages 2-3	Ages 4-5	Ages 6+
<b>Licensed Capacity:</b>					
<b>Current Enrollment:</b>					

**If you have a health and safety violation or concern that has been identified by child care licensing, you may request funding to have the problem corrected. To be considered for funding, the following information must be submitted:**

- Copy of your current child care license.
- Documentation from child care licensing indicating the health & safety violation or concern.
- Two written estimates (including time and funds) it would take to fix the complaint or issue, and a description of the problem in detail.

**Explain how funds would help you address your health & safety issue(s):**

**What is the total amount of funding you are requesting?**

**What is the total amount of funding you have already secured towards rectifying this issue / situation?**

**After the violation or concern has been corrected, please submit a notice from Child Care Licensing that the issue has been satisfactorily addressed.**

\_\_\_\_\_  
Signature of Owner/Director

\_\_\_\_\_  
Date

For office use only:	Denied, Reason:			
Date received:				
QRIS Participant:	Yes	No	N/A	
Registered Subsidy Provider:	Yes	No	N/A	
Date approved:				
FY:	Q1	Q2	Q3	Q4
Approved by:				Amount Awarded: