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| <b>Job Posting Details</b>  | CSN External Career Site: Early Childhood Education Instructor - Spring 2019  |
| <b>Job Requisition</b>      | R0110970 Early Childhood Education Instructor - Spring 2019 (Open)  |
| <b>Job Family</b>           | Instruction   |
| <b>Start Date</b>           | 10/03/2018  |
| <b>End Date</b>             | 10/23/2018  |
| <b>Primary Posting</b>      | No  |
| <b>External Posting URL</b> | <a href="https://nshe.wd1.myworkdayjobs.com/CSN-External/job/College-of-Southern-Nevada/Temporary---Professor---Education_R0110970">https://nshe.wd1.myworkdayjobs.com/CSN-External/job/College-of-Southern-Nevada/Temporary---Professor---Education_R0110970</a> |
| <b>Description</b>          | The College of Southern Nevada appreciates your interest in employment at our growing institution. We want your application process to go smoothly and quickly. We ask that you keep in mind the following when completing your application:                      |

- Once you start the application process you cannot save your work. Please ensure you have all required attachment(s) available to complete your application before you begin the process.
- Required attachments are listed below on the posting. Your application will not be considered without the required attachments.
- Please note that applications must be submitted prior to the close of the recruitment. Once a recruitment has closed, applications will no longer be accepted.

If you are unable to attach the required documents to your ON-LINE application, you may send them to Human Resources via email [hr.recruitment@csn.edu](mailto:hr.recruitment@csn.edu) or fax to (702) 651-5778.

### Job Description

**This position will be open until filled. Application review will begin 10/23/2018. For full consideration all application related material should be submitted by 10/22/18.**

This position consists of full-time teaching, faculty are responsible for performing diverse professional activities including; the delivery of quality instruction to students, advisement of students, development , implementation and evaluation of curricula and service at the college.

Teaching includes, but is not limited to, the following:

- Meeting all classes at the time, place and length of time designated.
- Teaching courses as assigned which correlate with the catalog descriptions and course outlines in a manner designed to assist the student to achieve the specific objectives of the course.
- Providing each student at the beginning of each course with a course outline which may include the following information: the goals, objectives and content for the course of study. Required and supplementary textbooks to be used. Attendance requirements. Behavior and discipline requirements. Planned schedule of examinations, field trips or other special activities. Out-of-class assignment policy. Method of evaluating student progress toward an achievement of course goals and objectives, including the method by which the final grade is derived. Information about office hour availability and appointment procedures. Other information that advises students of those requirements established by the instructor for meeting the course objectives
- Assignments may be located on any combination of CSN's several campuses
- Assignments may be any combination of morning, afternoon and evening hours



- Assignments may be any combination of any days of the week including weekends
- Assignments may be any combination of courses for which instructor is qualified

Leadership may include, but not be limited to, any of the following:

- Leader and/or membership in department and college-wide committees
- Oversee course scheduling and teaching in one or more major subject areas
- Student advising
- Curricula Development and Evaluation
- Professional Development

**Required Qualifications**

- Master's degree in Early Childhood Education or Elementary Education, Educational Psychology, Curriculum and Instruction or ESL with an endorsement in Early Childhood Education and 5+ years of teaching experience

**Preferred Qualifications**

- N/A

**Starting Salary Range**

- Initial salary placement is based on educational level and total years of full-time equivalent teaching experience. A maximum of 10 years of experience will be considered for initial salary placement purpose

**Exempt** Yes

**Full-Time Equivalent** 100.0%

**Required Attachment(s)**

To be considered for this position, candidates must attach the following documents:

- Resume/CV
- Cover Letter
- Unofficial Transcripts

**Local Search**

Out of Area/State Candidates will not be offered travel reimbursement

**NSHE - INTERNAL APPLICANTS PLEASE NOTE**

CSN employees or employees within the Nevada System of Higher Education (NSHE) MUST use the "Find Jobs" process within Workday to find and apply for jobs at CSN and other NSHE Institutions. Once you log into Workday, type "Find Jobs" in the search box which will navigate to the internal job posting site. Locate this specific job posting by typing the requisition number in the search box. If you complete an application outside of the internal application process and apply as an external candidate, your application will no longer be considered at the time of minimum qualification review. In order to prevent the disqualification of your application, you will need to reapply as an internal candidate before 11:59pm the day prior to the position close date



**Posting Close Date**10/23/2018

**Note to Applicant**

Applicants should fully describe their qualifications and experience with specific reference to each of the minimum and preferred qualifications. The search committee will use this information during the initial review of application materials.

All document(s) must be received by 11:59 p.m. the day prior to the closing date posted on the job announcement.

This position may require that a criminal background check be conducted on the candidate(s) selected for hire.

As part of the hiring process, applicants for positions in the Nevada System of Higher Education may be required to demonstrate the ability to perform job-related tasks.

Schedules are subject to change based on organizational needs.

CSN is responsive to serving the educational needs of a diverse and ever-changing community. CSN employs only U.S. citizens and aliens authorized to work in the U.S. CSN does not sponsor aliens applying for faculty, professional staff, or management positions (H-1B Visas) in the absence of exceptional circumstances as defined by the USCIS.

- Worker Sub-Type** Regular
- Location** CSN - North Las Vegas Campus
- Time Type** Full time
- Locations** CSN - Charleston Campus  
CSN - Henderson Campus
- Supervisory Organization** CSN Education Department (Rochelle Hooks)