



FACTS AND FREQUENTLY ASKED QUESTIONS

What is The Nevada Registry?

The Nevada Registry is a free program that supports your commitment to your chosen profession in Early Childhood Education (ECE). The Registry offers Career Ladder placement, professional development planning, an online calendar of approved training, community resources/information, a statewide Job Board, and also acts as a statewide clearinghouse of information for industry related news. The Nevada Registry is also responsible for the approval of all informal (not-for-college-credit) child care training in the state.

Do I have to apply?

In April of 2009, participation with the Registry was adopted into State Child Care regulations R112-06 and R001-09. What this means is that if you work in a licensed child care setting of any type (center, Family/Group Home Care, etc.), and are counted in the staff/child ratios, you must apply to the Registry.

Why is participation mandatory?

This is the first time in Nevada's history that we will have a fully representative picture of the ECE workforce in our state. It is our hope and intention that Registry data can be used to support and inform the decision-making process about the development of an improved Early Care and Education system in Nevada, including providing data to the Nevada State Legislature in support of increased funding for programs, all of which is possible only when participation with the Registry is mandatory.

How does applying to the Registry benefit me?

The Nevada Registry helps you gain recognition for your work in ECE by documenting your professional and educational accomplishments. Placement on the Career Ladder helps you plan your training, education, and career development goals and track your progress towards meeting those goals. A Career Development File will be created on your behalf to warehouse copies of all the training certificates and educational documentation you submit, should you ever need to replace lost or damaged paperwork. Participating also helps you become a part of an early childhood network, gain access to scholarship programs and initiatives such as T.E.A.C.H Early Childhood® Nevada and makes you eligible for Registry-sponsored give-aways.

How do I apply?

Apply to the Registry by completing the Member Application, which can be downloaded from our website. After your application is processed, you will receive a Certificate of Achievement stating your level on the Career Ladder based on your documented formal education and experience (up to 4000 hours). There is no cost to apply to the Registry for Career Ladder placement and/or to renew.

Is this a one-time requirement or do I need to renew each year?

Membership with the Registry is renewed on an annual basis prior to the date that your Certificate of Achievement expires. An Update/Renewal Form will be sent to your home address reminding you to renew approximately 4-6 weeks prior to the expiration date.

How long will it take to process my application/how will licensing know that I've applied?

The turnaround time for complete applications is approximately 2-3 weeks, however, you will receive an email confirmation (or postcard when an email address is not provided) when you submit your application that will serve as verification to Child Care Licensing that you are in compliance with the regulation to apply. It is suggested that you provide a copy of your email (or postcard) to your Director/Administrator to place in your personnel file. The processing time will be delayed for incomplete applications (***Please note that you are not considered to be in compliance with child care licensing regulations for mandatory participation until you have submitted a complete application.***)

Why does the Registry need so much information?

The information requested on the application is necessary to build your Career Development File and ensures that your unique professional and educational background in ECE is accurately reflected. It also helps to provide a snapshot of the ECE workforce in Nevada; something that has never been possible before now.

How is this information that the Registry collects used?

The Registry helps the state collect valuable data about the ECE workforce in Nevada, which is an important step in growing ECE as a profession. None of the information collected through the application process and the training approval system is ever disclosed with any identifying information attached. Any data provided to the community is combined in order to report on large groups of people, rather than on any individual member. This and ALL other information contained in each member's Career Development File is confidential.

Is The Nevada Registry the same as Child Care Licensing?

While the Registry works very closely with Child Care Licensing, they are two very separate and distinct programs. The Registry's focus is on individual professional development and providing resources to the ECE community. In contrast, child care licensing is a regulatory agency responsible for licensing child care facilities and monitoring those facilities for regulation compliance. Commonly, there is confusion as it relates to the training approval system. While the Registry is responsible for reviewing and approving all informal training for the state, licensing is responsible for verifying that the annual training requirements outlined in the regulations are met. In this case, the Registry provides the resources to the ECE community in the form of the training calendar, whereas Licensing's role is regulatory in nature.

**For more information about The Nevada Registry, please visit us on the web at:
nevadaregistry.org**