



The Nevada Registry

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Updated November 2011

The Nevada Registry Advisory Committee: Community Member at Large Member Agreement

Individual Committee Member Responsibilities

- Attend at least 75% of all Advisory meetings, including the annual General Membership Meeting
- Actively serve on at least one Subcommittee
- Maintain active Career Ladder/Registry membership
- Be informed about the Registry's mission, services, policies and programs
- Keep well informed of Registry developments
- Inform others about The Nevada Registry
- Review agenda and supporting materials prior to Advisory and Subcommittee meetings
- Suggest possible nominees to the Advisory Committee who can make significant contributions to the work of the Committee
- Follow Conflict of Interest and Confidentiality policies

_____ *I understand the Individual Committee Member Responsibilities (Please initial)*

Term of Service

- Each Community Member at Large shall commit to a 1 year term.
- Term begins on January 1st and ends on December 31st of the same year.

_____ *I understand the Terms of Service (Please initial)*

Code of Ethics for Registry Advisory Committee Members

As a member of The Nevada Registry Advisory Committee, I will:

- Actively participate in Advisory meetings, Subcommittee meetings and email discussions
- Participate fully in all discussions/debates. Each board member has an equal voice and I will exercise that responsibility.
- Respect the opinions of my fellow Committee members
- Respect and fully support the majority decisions of the Committee, even if I was on the dissenting side of an issue
- Recognize that all authority is vested in the Committee and not in individual Committee members
- Support the work of the Registry
- Positively promote The Nevada Registry's image
- Recognize that my role is advisory only and that the Registry has final decision making authority
- Represent all constituents of the Registry and not a particular special interest group

- Declare any conflicts of interest between my personal/professional life and my position on the Committee and avoid voting on issues or participating in Appeals that appear to be a conflict of interest
- Avoid interfering with/undermining the work of the Registry
- Complete and sign a Conflict of Interest and Confidentiality statement
- Offer my resignation if I am not able to meet my obligations as a Committee member

_____ I understand the Code of Ethics (Please initial)

By signing this form, I understand my responsibilities and commit to a one year term as the Community Member at Large Member of the Nevada Registry Advisory Committee; term beginning January 1, 2012 and ending December 31, 2012.

_____ Signature

_____ Date

Contact Information

Name:		Title:	
Agency:			
Email Address:			
Address:		City:	Zip Code:
Phone:	Fax:	Cell (optional):	