

TRAINING APPROVAL SYSTEM (TAS) ADVISORY WORKGROUP

The Nevada Registry launched a new and improved training approval system in January 2017. The new system includes trainer approval criteria as well as an online application, approval and training submission process. The Training Approval System (TAS) Advisory Workgroup was created to help guide the ongoing development of the newly implemented trainer approval system. One in a series of resources available to trainers, this document outlines the workgroup's composition, timeline, scope of work and annual priorities.

Workgroup Composition

The TAS Advisory Workgroup is comprised of members representing The Nevada Registry (staff), The Nevada Registry Advisory Committee, the Registry Advisory Committee Trainer Criteria Workgroup, and specific sectors of the trainer community and Early Childhood workforce in Nevada. Appointed members of the workgroup were all approved as trainers in 2017 under the new trainer qualification and approval criteria and were selected through an application process. For a complete list of the 2017-2019 workgroup members, please visit the 'For Trainers' page of The Nevada Registry website at <http://www.nevadaregistry.org/>.

Workgroup Timeline/Commitment

The TAS Advisory Workgroup began its work in August 2017 and is slated to continue through December 2019. Five meetings of the workgroup were held August 2017 – December 2017. Updates regarding the progress of the workgroup and final decisions that come forth as a result of this work are posted to the 'For Trainers' page of The Nevada Registry website as well as to the 'News' page.

Scope of Work

It is the intent that the TAS Advisory Workgroup will:

- Assist in the development of alternative processes for obtaining experience delivering training to adults;
- Further define trainer renewal criteria;
- Assist with the development of a training program for new trainers and a mentoring



program for existing trainers;

- Explore and develop components of the new and improved training approval system related to quality assurance (i.e., evaluation, observations, etc.);
- Create an evaluation process to evaluate the Training Approval System annually; and
- Provide overall support to The Nevada Registry in the community related to trainer criteria.

2017 Priorities

Each year, the TAS Advisory Workgroup identifies specific priorities to serve as the basis for their work. Priorities are aligned with the overarching scope of work and the established trainer approval and renewal processes. The workgroup was very successful in completing all three of the priorities identified for the 2017 calendar year:

- Priority 1: Clarify the renewal requirement to deliver four public trainings in the previous 12 months.

Status: Complete

Refer to the document titled, "Trainer Renewal Requirements: Annual Requirements for the Delivery of Training and Completion of Continuing Education" located on the 'For Trainers' page of The Nevada Registry website for complete details.

- Priority 2: Define the 15 hours of continuing education required for renewal.

Status: Complete

Refer to the document titled, "Trainer Renewal Requirements: Annual Requirements for the Delivery of Training and Completion of Continuing Education" located on the 'For Trainers' page of The Nevada Registry website for complete details.

- Priority 3: Develop ways for individuals without the 15 hours of previous experience delivering training to initially qualify to become a trainer.

Status: Complete

Refer to the document titled, "Adult Learning Academy" located on the 'For Trainers' page of The Nevada Registry website for complete details.

In addition to completing the three priorities identified above, the workgroup also created policies to address non-compliance with the annual trainer renewal requirements.

Refer to the document titled, "Proposed Procedure/Policy for Non-Compliance with Annual Trainer Renewal Criteria" located on the 'For Trainers' page of The Nevada Registry website.



2018 Priorities

- Priority 1: Finalize the Adult Learning Academy program structure and offer it to prospective trainers in Nevada.

Status: Complete

An ad hoc committee was created to finalize the structure of the Adult Learning Academy. Instructors were secured and two separate Academies were held May – June, 2018. A total of 11 individuals (seven in Reno and four in Las Vegas) participated and successfully completed the Academy.

- Priority 2: Develop a quality assurance and trainer evaluation component of the training approval system (to occur between April 2018 – December 2019).

Status: In process.

Refer to the document titled, “The Nevada Registry Training and Professional Development Quality Assurance System” located on the ‘For Trainers’ page of The Nevada Registry website for details.

2019 Priorities

To be determined.