

Trainer News - December 2014



Excellence is doing ordinary things extraordinarily well.

- John W Gardner

Hello Registered Trainers,

Welcome to December 2014 issue of the Trainer Newsletter. As the year comes to a close, we'd like to wish you all a very Happy Holiday and thank you for being an important part of the early childhood professional development landscape in Nevada. Because of you, over 5,100 trainings have been offered this year, which equates to

over 14,500 hours of Registry-approved training provided to the early childhood community. Thank you for being there to meet the professional development needs of Early Childhood Educators throughout Nevada!

New Tools Coming Soon!

We recognize that being a registered trainer is hard work. It takes time and dedication to prepare high-quality trainings and ensure that you are meeting all of the expectations of the training approval system as well. To help lessen the load a little, we have come up with a way to reduce some of the initial prep work involved in offering Registry-approved training, and we think you're going to love it!

As of January 1 (if not before), the Registry will be providing you with pre-printed certificates and attendance sheets. Links to both documents will be included in each and every training approval confirmation you receive. The pre-printed Certificate of Completion will contain all of the details of the training including the number of approved child care training hours, assigned approval code and a statement verifying when a course meets a specific licensing requirement (if applicable). The pre-printed Training Attendance/Sign-In Sheet will include much of the same information. Not only will this be a time saver for you, it will help to reduce approval code errors and ensure that we have all the information needed to conduct our post-event data entry. Be sure to pay close attention to your approval confirmation emails over the course of the next several weeks - these resources will be available soon!

National Resource on Professional Development

The [National Association for the Education of Young Children](#) (NAEYC) has identified key principles of effective professional development in a [position statement](#) titled "Contextual Framework for Early Childhood Professional Development". In summary, the key principles are that professional development:

- Is an ongoing process;
- Is most effective when grounded in theory;
- Is responsive to an individual's background, experiences and current role;
- Provides clear linkages between theory and practice;

- Is provided by individuals with appropriate knowledge and experience;
- Is active, hands-on and interactive;
- Contributes to positive self-esteem by acknowledging the skills of those present; and
- Provides opportunities for application, reflection and feedback.

Source: NAEYC position statement. November 1993.

These are great principles to keep in mind when preparing high-quality professional development experiences for the ECE workforce in Nevada.

Training Calendar Notes

Last month we shared information about a note that has been added to trainings that can be taken to meet the Wellness requirement of Child Care Licensing. A similar disclaimer appears on trainings that can be taken to meet the Child Development/Guidance & Discipline requirement.

Please note that ONLY the trainings that are being offered for the required number of hours specified in the regulations are flagged in this way. For example, 3 hours of Child Development is required within the first 90 days of employment. Trainings that are 3 or more hours in length are flagged to confirm that they can be taken to fulfill the requirement. Courses that are less than 3 hours in length are not*. This was an intentional and joint decision between The Nevada Registry, State Child Care Licensing and Washoe County Child Care Licensing to lessen some of the confusion that exists around initial training.

To explain, providers can meet a requirement in 1 of 2 ways; either by taking a single course that is being offered for the required number of hours, or by taking multiple trainings to meet a single requirement (i.e., 3 one hour trainings for a total of 3 hours). The feedback we hear is that providers would prefer to fulfill required trainings in a single training which is generally less expensive and less time consuming overall. We also know that it is not always understood that when taking a training being offered for less hours than what is required by licensing regulations, additional training will need to be taken to fulfill the requirement (ex., a 1 hour course does not satisfy the requirement).

**Trainings offered for less than the number of hours specified in the regulations are still posted to the training*

calendar but do not include the note indicating that the course can be taken to meet a specific requirement and will not appear in the filtered searches.

If you are a trainer or an agency that regularly offers any of the required initial trainings for less than what is required by the regulations, you may want to consider expanding your course content so that the length of the training matches what is specified in the regulations. Doing so will not only help providers more easily meet their initial training requirements; it'll also ensure that your trainings will appear in the filtered searches that occur when using the "Initial Training Requirements" dropdown list on the [Training Calendar](#). The following guidelines will help you plan if you are considering modifying your existing trainings:

The following trainings* are required within the first 90 days of employment:

- CPR - Minimum of 2 hours
- First Aid - Minimum of 2 hours
- Child Abuse & Neglect - Minimum of 2 hours
- Communicable Disease/Bloodborne Pathogens - Minimum of 2 hours
- Sudden Infant Death Syndrome (if applicable) - Minimum of 2 hours
- Child Development - Minimum of 3 hours

**Standard training approval policies apply.*

Wellness Training

Did you know that 2 hours of Obesity & Nutrition (Wellness) training is required **EACH** year? If you didn't know, you aren't alone! Please share this information with your training participants to help them remain in compliance with their annual Child Care Licensing requirements.

Training Approval Reminders

Please continue to submit your training approval requests at least two weeks prior to the date of the training, but refrain from submitting events more than **6 weeks** ahead of time. When trainings are submitted so far in advance, there are many event details

that can (and often do) change (location, time, date, etc.) which requires a lot of additional time on your end as well as on ours; particularly when there are multiple events affected by the change. Thank you for your understanding!

Upcoming Office Closures

Our office will be **CLOSED** 12/25, 12/26, 1/1, and 1/2. Training approval requests will be reviewed/entered Monday-Wednesday during both weeks.

We will also be **CLOSED** the week of January 5th in order to complete year-end processing. You may submit training approval requests during this time, but please be aware that they will not be reviewed/entered until Monday, 1/12.

Questions?

Feel free to [contact](#) our office with any questions or concerns!

Do you Facebook?

We launched our official [Facebook page](#) in March 2014. If you haven't already done so, be sure to "Like" our page. In addition to the blog, it's a great way to stay informed about Registry-specific, as well as industry-related, news.

Trainer Directory

The [Trainer Directory](#) is a way for registered trainers/sponsors to advertise their services, but more importantly, it helps early childhood professionals connect with trainers that are available to meet the specific professional development needs of their staff.

Updates

Membership Count

6,240 active members

For Trainers

Job Board

Advertise an opening or
view current job

Recent Blog Posts

Nevada Receives Millions
for Early Childhood

We've dedicated a page on the Registry website just for registered trainers.

[Check it out!](#)

opportunities.

[View Listings](#)



Letter to the Editor

Do you have feedback for the Registry? Submit your thoughts to us.

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Education

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10th Anniversary

Membership Recognition -

December 2014

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The Nevada Registry reserves the right to publish member feedback on its website and/or newsletter. We may edit comments for clarity or brevity and identify authors by name and location, but only when permission has been granted.

