

STATE OF NEVADA

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DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF PUBLIC AND BEHAVIORAL HEALTH
Child Care Licensing Program
3811 W Charleston Blvd #210, Las Vegas, NV 89102
Phone: 702-486-3822 Fax: 702-486-6660

MEMORANDUM

Date: July 1, 2014

To: All Child Care Providers

Subject: Fingerprinting Process

On June 27th, 2013 Child Care Licensing sent out a memo in regards to fingerprinting process change per AB93, this regulation is specific to notification of employment and/or volunteering personnel, which has been changed from within 3 days to 24 hours in accordance with NAC432A.200.4. Providers and volunteers are required to complete and submit a Change in Personnel form, a Consent and Release form and fingerprints within 24 hours of the *hire* date.

Failure to comply with the above may result in the following:

- 1st offense: Notice of Violation
- 2nd offense: Fine and Issuance of a Provisional License
- 3rd offense: Fine and Suspension

Should you have any questions after reading this information, we are here to assist, please contact Child Care Licensing:

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| <p>Northern Nevada: Backgrounds 727 Fairview Dr. Suite E Carson City, NV 89701 Telephone: 775-684-4463 Fax: 775-684-4464</p> | <p>Southern Nevada: Geneses Gordon 3811 W Charleston Blvd Suite 210 Las Vegas, NV 89102 Telephone: 702-486-7918 Fax: 702-486-6660</p> |
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Latisha Brown, MSW
Child Care Licensing Program Manager

cc: Chad Westom, Bureau Chief, Division of Public and Behavioral Health