

Confidentiality Statement

January 2020

The Nevada Registry takes the privacy of our members and the protection of information about individual members seriously. All of the information provided on the Membership Application and/or Update/Renewal Form is confidential. It is the responsibility of The Nevada Registry staff to protect member's information, privacy and confidentiality of all information collected through the application and renewal process.

All staff, volunteers, interns or any other individual acting in any capacity on behalf of The Nevada Registry are required to sign a Confidentiality Agreement upon hire which is then stored in his/her personnel file. Staff is routinely reminded of their confidentiality obligations during regularly scheduled staff meetings and in their annual performance reviews.

In the event that The Nevada Registry requests assistance from the Registry Advisory Committee or the Training Approval System (TAS) Advisory Workgroup regarding policy creation or a decision regarding an individual member, applicant (i.e. appeal) or trainer, personal information may be shared with the committee members in a manner that protects confidentiality. All Registry Advisory Committee and TAS Advisory Workgroup members have signed a Confidentiality Agreement that specifies the expectations for the confidential handling of personal information.

