



THE NEVADA REGISTRY MEMBER AGREEMENT

I certify the information included in my application is true and correct. I also acknowledge, understand and agree to the following:

- I am responsible for the information included in this application and understand it will not be processed if I neglect to upload the required documentation needed for Career Ladder placement. Should further documentation be needed in order to process my application, I will cooperate fully with the staff of The Nevada Registry to submit requested documentation within the requested time frame. I understand documentation that cannot be verified will not be considered in my Career Ladder level placement.
- My application will not be re-processed to factor in documentation not uploaded in this application. The cost for a Career Ladder re-evaluation is \$20.
- My membership with The Nevada Registry must be renewed on an annual basis. There is no cost to renew my membership within 30 days of my certificate expiration date. I will be subject to a \$25 reinstatement fee should I renew 30 or more days beyond my certificate expiration date.
- As an active member of The Nevada Registry, I will have access to my own Online Portal account which contains all the information on file in my account. This account is password-protected and cannot be accessed by anyone other than staff of The Nevada Registry without my expressed consent. To protect the confidentiality of my account, I understand I should not share my password with others.
- The Nevada Registry is a paperless system that utilizes email to communicate with members. For this reason, it is imperative a current/valid email address registered in my name **always** be on file. Without a valid email address on file, I will not have access to my Online Portal or membership certificate. I will also not receive notifications, updates pertinent to my membership or renewal reminder notices.
- A digital copy of my membership certificate will be available within my Online Portal account and may be accessed and downloaded at any time. I can also access my Professional Development Plan (PDP) and a transcript of training and professional development on file as well as update my employment and personal information from within my portal.



- The Nevada Registry may use the information in my file to compile and publish group/aggregated data reports that may be made public both locally and nationally as part of the National Workforce Registry Alliance to help create a national dataset of Early Childhood workforce data. Data is never disclosed with any personally identifying information attached.
- Aggregated data may be accessed by regulatory agencies, Nevada’s Quality Rating and Improvement System (QRIS) and other quality initiatives in the future as directed by the funding agency of The Nevada Registry. Data is never disclosed with any personally identifying information attached.
- Any data provided to the community via the website and/or collaborators through other means, is combined in order to report on large groups of people, rather than on any individual member.
- The Nevada Registry is a public entity that will protect the confidentiality of personally-identifiable information provided according to the terms of this agreement.
- I do hereby indemnify staff of The Nevada Registry, members of the Registry Advisory Committee, employees, and agents against any claims whatsoever arising out of or connected with the information and/or any subsequent Career Ladder placement.

Acknowledgment of the Member Agreement is required to submit your Membership Application. If you do not understand the terms of this agreement, please contact a Registry staff member to explain it to you prior to accepting the agreement.