



Nevada Association for the  
Education of Young Children

**Theme: Constructing Strong  
and Equitable Communities**  
**April 25-27, 2024 | Sparks, NV**

## **Call for Proposals for the 2024 NevAEYC Annual Early Childhood Conference** **PROPOSALS ACCEPTED NOW THROUGH JANUARY 15, 2024!**

### **Eligibility Requirements to submit a proposal:**

The Nevada Association for the Education of Young Children (NevAEYC) will be accepting proposals from:

1. Nevada Registry approved trainers with a trainer expiration date of April 25, 2024 or later.
2. Individuals (including those out of state) interested in presenting or co-presenting at the NevAEYC conference (only) and will not deliver training in Nevada at any other time throughout the year.

To be eligible for this trainer category, you must meet the following criteria:

- Have earned an associate degree or higher;
- Cannot be subject to Nevada Child Care Licensing regulations; and,
- Submit proposal topics related to your degree or employment.

**Please note:** Individuals interested in this trainer category must contact The Nevada Registry at <https://www.nevadaregistry.org/about/contact-us/> to become established as a conference only presenter. Select **NevAEYC Conference Presenter** for Reason of Inquiry.

### **How to Submit a Proposal:**

Approved trainers can request the conference proposal form by visiting

<https://ww2.nevadaregistry.org/userportal/requestproposal.aspx>. To assist you with preparing your proposal, please refer to the sample conference proposal form on the following pages.

- Proposals will be accepted through **January 15, 2024**.
- Proposal acceptance notifications will be sent out from **January 15 through February 15, 2024**.
- Submit proposals that align to one of ten conference tracks (see sample proposal form for a description of each track).

## **DID YOU KNOW.....**

**You can offer sessions in a language other than English.** If you would like to offer sessions in another language, please indicate this in your proposal.

**There is a special fee for conference presenters.** For 2024, NevAEYC will offer conference presenters with free registration for up to two presenters per proposal. The free registration is to attend the conference on Friday, April 26 and/or Saturday, April 27, 2024.

**The conference has 10 different topic tracks.** Please see the sample proposal form for a list and description.

### **QUESTIONS??**

If you have any questions, please contact: [nevaeycconference@gmail.com](mailto:nevaeycconference@gmail.com).

Please indicate **NevAEYC 2024 Conference Proposal** in the subject line.



Nevada Association for the  
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## SAMPLE CONFERENCE PROPOSAL FORM

# FOR REFERENCE ONLY

Proposals for the 2024 NevAEYC Early Childhood Conference must be submitted online through your Online Portal with The Nevada Registry. This PDF is being provided to help you prepare required information when submitting your online proposal. Please do not complete this form – use it as a guide only.

Thank you!

**Session Title:**

**Audience Experience Level:** *(selected from a dropdown menu)*

**Target Audience:** *Check all that apply. If more than one group is chosen, the learning objectives must reflect the way in which differences in age/development/setting will be presented in the training.*

- ☐ Administrators    ☐ Center-Based    ☐ Home-Based    ☐ Parents/Relatives  
☐ School-Age/Youth    ☐ Trainers of Adult Education    ☐ Other

**Age Groups:** *Content will focus on which age groups?*

- ☐ Neonatal    ☐ 0 to 1    ☐ 1 to 3    ☐ 3 to 5    ☐ 5 to 8  
☐ Children with Special Needs    ☐ N/A    ☐ Other

**Language of the Training:**    ☐ English    ☐ Spanish    ☐ Other

**Core Knowledge Area:** *(selected from a dropdown menu)*

- Human Growth and Development
- Positive Interactions and Guidance
- Observation and Assessment
- Environment and Curriculum
- Health, Safety and Nutrition
- Family and Community Relationships
- Leadership and Professional Development
- Management and Administration

**Description of the Session:** *In 50 words or less, provide an abstract of the session content. The abstract should describe what participants are going to learn by attending. Abstracts should be clear, concise, grammatically correct, and marketable.*

**List at least 3 learning objectives of this training.**

- Learning objectives should be written from the perspective of what the participant will be expected to do during the training.
- Learning objectives should be specific, measurable, attainable, realistic, and time-bound (SMART).
- Learning objectives should be based on sound theories of child development.

**List/state the benefits to the target audience:** (50 max words)

**What training delivery methods will be used?** *Delivery methods must support a variety of learning styles and be sensitive to the needs of adult learners.*

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Brainstorming        | <input type="checkbox"/> Case Studies            | <input type="checkbox"/> Demonstration and Practice |
| <input type="checkbox"/> Small Group          | <input type="checkbox"/> Games                   | <input type="checkbox"/> Handouts                   |
| <input type="checkbox"/> Hands On/Interactive | <input type="checkbox"/> Large Group             | <input type="checkbox"/> Lecture                    |
| <input type="checkbox"/> Materials Display    | <input type="checkbox"/> Observation of Children | <input type="checkbox"/> Panel Discussion           |
| <input type="checkbox"/> PowerPoint           | <input type="checkbox"/> Role Play               | <input type="checkbox"/> Other:                     |
| <input type="checkbox"/> Test/Assessments     | <input type="checkbox"/> Visual Aids             |   |

**Briefly describe how participants will be encouraged to integrate the information provided in this session into their practice:** (50 max words)

**Please explain how your presentation is important for inclusion in the conference:** (50 max words)

**List complete reference and copyright information for the sources used to develop this training (if applicable).**

**Proposals are being sought for the categories listed below. Please select the category/track that best fits your session as part of the submission process.**

**Infant Toddler** – This track focuses on the responsive caregiving of infants and toddlers. Session topics should include quality care environments, family engagements, and the physical, cognitive, language and social emotional development of young children.

**Family Child Care** – This track focuses on the dynamic need of family child care owners, operators, and professionals. Training sessions within this track should be intended to unify, promote, and/or strengthen the profession of family child care. Session topics can vary greatly for this population, but a few examples may be meeting the needs of children in family child care mixed age groups, advocacy for family child care, marketing family child care, business administration for family child care, family child care curriculum approaches, licensing and family child care, etc.

**B3 Track** – As defined by the national “Framework for Planning, Implementing, and Evaluating P-3 Approaches” (Kaurez & Coffman, 2013), proposed sessions must specifically focus on the implementation and practice of aligning 0-5 programs with K-3<sup>rd</sup> grade programs. In the description of the presentation, presenters must identify which of the following categories from this P-3 framework their session will focus on: Cross-sector work, Administrator effectiveness, Teacher effectiveness, Instructional tools, Learning environment, Data-driven improvement, Engaged families, and/or Continuity of pathways. Within the description of how your presentation is applicable to this year’s theme, presenters may also briefly describe their experience in this work at the national, state, and/or district/county levels as well as the target audience for your session (i.e. administrators, principals, teachers, K-3, PreK, etc.)

**Social Emotional Learning** – This track focuses on developing the skills in children that would foster secure attachment with adults, maintain healthy relationships, regulate one’s behavior and emotions, and develop a healthy concept of personal identity.

**Early Literacy** – This track focuses on developing emergent literacy skills in children that includes the knowledge, skills, and attitudes that promote reading and writing development. This includes oral language, alphabetic and phonological awareness, and print awareness.

**Environment and Curriculum** – This track focuses on developmentally appropriate teaching and learning approaches as well as integrate age-appropriate guidelines, encouraging healthy nutrition, fostering the physical and emotional well-being of children, and content standards into curriculum planning. This includes information on observations and assessments.

**Leadership, Management, and/or Administration** – Presentations in this track will help early childhood educators enhance their knowledge of ethical standards and other professional guidelines related to their practice, leadership development, policy issues in the field, fundamental management principles, theories, responsibilities, and use this knowledge to implement best business and early childhood practices.

**Cultural Responsiveness** – This track focuses on providing strategies and tools that are characteristic of healthy, respectful, supportive and appropriately challenging learning environments, that are developmentally meaningful, and inclusive of all children. This includes providing information on how to specifically work with children with special needs and strategies for dual language learners.

**Division of Early Childhood (DEC)** – This track focuses on promoting policies and advancing evidence-based practices that support families and enhance the optimal development of young children (0-8) who have or are at risk for developmental delays and disabilities.

**Approved Trainer** – The track focuses on helping trainers in our community enhance their training skills, and in particular, Nevada Registry-approved trainers obtain continuing education hours required for annual trainer requalification. Submissions could include topics such as adult learning principles, facilitation skills, teaching techniques, developing and implementing effective training, evaluating training and ways to engage learners.

**A/V Equipment: Check the following needs:** *(Please note: Bring your own laptop, if needed. Laptops will not be provided on-site. If your laptop or portable device only has HDMI plugs, and no VGA, be prepared to have a VGA adapter for projectors.)*

- |   |  |
|---|--|
| <input type="checkbox"/> Screen (available in each room)      | <input type="checkbox"/> Projector (available in each room)    |
| <input type="checkbox"/> Speakers (available by request only) | <input type="checkbox"/> Flipchart (available by request only) |
| <input type="checkbox"/> Internet (WiFi access is free)       |  |

**Presentation Day:** *Check preferred day(s). (Please note: This is just a preference and is not guaranteed.)*

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Friday, April 26 | <input type="checkbox"/> Saturday, April 27 | <input type="checkbox"/> No Preference |
|---|---|--|

**Please select a preferred presentation length.** *(Please note: The majority of our sessions will be 1.5 hours. You will be notified if your preference cannot be accommodated.)*

- |   |                                    |
|---|------------------------------------|
| <input type="checkbox"/> 1 hour (Friday only) | <input type="checkbox"/> 1.5 hours |
|---|------------------------------------|

**List/describe your sequence of training** *(order and estimated length of activities. For example: Introduction, icebreaker, learning activities, Q&A, evaluation, etc.). Total minutes should equal the number of contact hours being requested.*

**I am willing to deliver a longer or shorter session, if needed.**

- |                              |                             |
|------------------------------|-----------------------------|
| <input type="checkbox"/> Yes | <input type="checkbox"/> No |
|------------------------------|-----------------------------|

**Do you have any specific need the conference planners should consider?** *There will be 20 minutes between sessions. (i.e. extra time to set up for your presentation; participants to have tables in front of them, etc.) (50 max words)*